



# St George's Primary School

Full Governor Body Meeting

Thursday 9 June 2022

Lower Site Main Hall 5:30pm

## Present

### Community Governors

M. Wiggins  
J. Marshall

### Parent Governors

C. Scott  
J. King  
C. Lucking  
W. Alderton

FGB Chair

### Staff Governors

B. Cassidy  
H. Rice

Head Teacher

### Also Present

K. Choudhary  
G. Nathan

Clerk

### Apologies

P. Dunning  
P. Walters  
B. Clark  
A. Ward  
A. Lee

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## Item 1      Welcome, Apologies and declarations of AoB

1.1      Apologies noted and received as above.

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## Item 2      Declaration of any business or pecuniary interests

2.1      There was no declaration of any business or pecuniary interests.

### Item 3 Minutes of previous meeting and action points

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- 3.1 Minutes accepted as a true and accurate record.
- 3.2 Most actions from previous meeting have been completed or are to be discussed in the meeting.

### Item 4 Clerk's Update

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- 4.1 Circulated as part of the papers.
- 4.2 K. Choudhary highlighted the following;
- 4.3 **Terms of Office:** FGB informed that M. Wiggins Community Governor role expired beginning of June 2022. M. Wiggins has expressed a desire to serve another term as a school Community Governor.
  - 4.3.1 M. Wiggins nominated by C. Scott and seconded by J. King.
  - 4.3.2 **DECISION TAKEN:** M. Wiggins confirmed as Community Governor for another term.
- 4.4 **GIDs Updated:** FGB reminded that a GID (Governor ID) is a reference number given by the DfE for every school governor position. This document is maintained by the school clerk and updated accordingly as and when needed.
- 4.5 **Terms of Office due to expire in 2022/23:** K. Choudhary highlighted that only C. Lucking's Term of Office is due to expire in 2022/23 (10 November 2022). This can be addressed in the next academic term.
- 4.6 **Wirral Governance Newsletter May 2022:** FGB reminded that this is sent to Governors on a monthly basis. The latest version is available [here](#).
- 4.7 **Rearranging Complaints Training:** FGB reminded to response to the recent email circulated offering the following training session;
  - Monday 4<sup>th</sup> July 2022 at 5:00pm
  - Wednesday 6<sup>th</sup> July 2022 at 5:00pm
- 4.7.1 K. Choudhary advised that as many Governors as possible should attend this session.
- 4.8 **Governor Link Roles:** As per actions from previous meetings, K. Choudhary shared document with Governor Linked Roles.
  - 4.8.1 There are link role in STEM and Creative Arts still unfilled. SLT welcomed Governors taking the lead on where their interests lay.
  - 4.8.2 **ACTION 1 (06/22):** FGB decided that Governor Link Roles should be the main focus of the early (informal) FGB discussion of the new 2022/23 academic year.
- 4.9 **Arrangements for Election of Chair and Vice Chair roles for 2022/23:** As previously agreed, the role of Chair was set as a minimum term until 1 October 2023.

- 4.9.1 FGB informed that P. Walters has taken the decision to step down as a Community Governor for the school at end of the academic year. As such, the role of Vice Chair will become available from September 2022 and will need to be filled at the next formal FGB meeting.
- 4.9.2 Governors asked to consider whether or not they would like to become Vice Chair of FGB.
- 4.9.3 This will be picked up at the beginning of the academic year and an election will take place at the first formal FGB meeting of 2022/23.
- 4.10 **Skills Audit for 2022/23:** K. Choudhary reminded FGB that the last Skills Audit was conducted in February 2021. As such, this will have to be revisited in the upcoming academic year.
- 4.11 **GB Training Requests:** FGB reminded that any training requests are welcomed by SLT.
- 4.11.1 **DECISION TAKEN:** FGB decided that Training Requests will be discussed at the early (informal) FGB discussion of the new 2022/23 academic year and following the result of the Skills Audit, as discussed above.
- 4.12 **2022/23 Meeting Schedule:** FGB reminded that proposed 2022/23 Meeting Schedule circulated via email. There are a small number of suggested edits and K. Choudhary will circulate final version.
- 4.12.1 **ACTION 2(07/22):** K. Choudhary will circulate final version of 2022/23 Meeting Schedule.

## 5. White Paper and Governing Body Decision on Governance

- 5.1 Circulated as part of the papers.
- 5.2 SLT stated that the two themes are leadership and academisation of school system. FGB signposted to a number of articles that have been uploaded to the governor drive and signposted to the following links for further information;
  - [Strategic delivery plans to be developed for each local area and region, starting with Education Investment Areas](#)
  - [Implementing school system reform in 2022 to 2023](#)
  - [Information to support local authorities interested in setting up a multi-academy trust as part of a test and learn exercise in 2022 to 2023](#)
  - [Multi-academy trusts: establishing and developing your trust](#)
- 5.3 SLT stated that it is the expectation of DfE that Governors are the key decision makers in considerations around academisation. It was suggested that SLT 'come and go' but governors are a 'constant' in the school strategic delivery.
- 5.4 SLT stated that the school is already exploring options and has had a formal discussion with one local school about developing a curriculum and academy that will promote

excellence in teaching and learning, while looking to challenge socioeconomic barriers to progression.

- 5.5 Discussions have focused on values – not practicality and logistics of ‘how’ to achieve this.
- 5.6 SLT has approached local community schools for discussions centred on their academisation plans.
- 5.7 The attached papers also discuss system led reform which is designed to help schools, trusts, local authorities, and where applicable dioceses or other faith bodies, think about what they should do next.
- 5.8 SLT stated that school is in ‘fact finding’ mode at the moment and exploring various options but the governors will need to be heavily involved moving forward.
- 5.9 FGB informed that changes in legislation mean that LA could have the authority to approve MATs however, given Wirral LA is not performing well, they would not be in a position to take such action.
- 5.10 FGB asked if Liverpool schools could be in a position to propose a MAT?
- 5.11 **RESOLUTION:** SLT suggested that Liverpool schools should be considered. It could be stated that Liverpool LA are in a much stronger position than Wirral LA.
- 5.12 FGB suggested that any partnership needs to be collaborative. Even if a potential partner school has got difficulties, if the ethos of the school is to improve, they can still bring something to a partnership.
- 5.13 SLT stated that the Regional School Commissioner has suggested that schools must have an academisation action plan in place by the end of 2024/25 – with a conversion deadline of 2030.
- 5.14 FGB asked does the school have a prescriptive ‘criteria of success’ i.e. what would the school look for in any potential partner?
- 5.15 **RESOLUTION:** Not formally. SLT welcomed the idea and suggested that this could perhaps be discussed by Governors at the early (informal) FGB discussion of the new 2022/23 academic year. SLT will design a google form to capture key considerations.
- 5.16 **ACTION 3 (06/22):** FGB to discuss what ‘criteria of success’ the school would like to see for potential academisation partners at the early (informal) FGB discussion of the new 2022/23 academic year

## **Item 6            Road Safety Update**

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- 6.1 Circulated as part of the papers.
- 6.2 SLT delivered an update on Claremount Road Questionnaire, stating that this was submitted and LA had agreed to fund a Road Crossing Officer however the school has had follow up with compliance due to the excessive time scales to implement.

- 6.3 SLT suggested there has now been a change in tone from Wirral LA and the school has now been asked to reassess the road closure plan within a few days. SLT responded stating, that the proposed response timeline was completely unreasonable.
- 6.4 FGB asked if Wirral LA have come back putatively with an unreasonable timeframe as a response following the complain lodged?
- 6.5 **RESOLUTION:** Do not know.
- 6.6 FGB asked are residents happy with the proposals?
- 6.7 **RESOLUTION:** Some residents are, some residents are not.
- 6.8 Has the school contact local MP to discussed the road closure issue?
- 6.9 **RESOLUTION:** School has engaged with Angela Eagle MP and local councillors.

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**Item 7            Wirral Local Plan**

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- 7.1 Circulated as part of the papers.
- 7.2 All school's SLTs have been asked to share with their governing bodies.
- 7.3 Governing Bodies asked to consider their role in new local plan;
- [Wirral's New Local Plan](#)
  - [Wirral Local Plan reaches key milestone](#)

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**Item 8            SEND Green Paper Regulation**

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- 8.1 Circulated as part of the papers.
- 8.2 All schools SLTs have been asked to share with their governing bodies.
- 8.3 SLT highlighted the [Key challenge for FGB in view of Wirral LA SEND inspection](#)
- 8.4 All schools SLTs have been asked to share with their governing bodies.
- 8.5 SLT suggested that the school already aligned to the Green Paper but the challenge is accessing high quality services.

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**Item 9            Early Career Teaching Regulations**

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- 9.1 Circulated as part of the papers.
- 9.2 SLT stated that these [regulations](#) have to be shared with FGB annually and that Governors have a statutory duty to know that the arrangements are in place.
- 9.3 T. Skarratts-Jackson will lead on this moving forward.

- 9.4 **ACTION 4 (06/22):** M. Wiggins to visit school in July 2022 to meet with Early Years Teachers to discuss their induction experiences.

#### **Item 10            Length of School Week Regulations**

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- 10.1    Circulated as part of the papers.
- 10.2    DfE have released [guidance](#) on the expectation that all mainstream state-funded schools should provide a school week of at least 32.5 hours by September 2023
- 10.3    FGB informed that the school is already compliant and there are no planned changes for next year's [timetable](#).

#### **Item 11            Website Compliance**

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- 11.1    Circulated as part of the papers.
- 11.2    SLT signposted FGB to guidance on [what maintained schools must publish online](#).
- 11.3    SLT stated that the school is fully compliant and that the school is endeavouring to go above and beyond compliance. As such, SLT welcome challenge from governors to remove out of date documents from the school's website.
- 11.4    FGB asked if the school has had any feedback on the school's website?
- 11.5    **RESOLUTION:** Yes. That said, the school has not done a parent survey in a while.
- 11.6    FGB asked can the school use the analytical data from the school's website?
- 11.7    **RESOLUTION:** SLT stated that while the school can get some analytics from the school's site, this is a labour-intensive exercise.
- 11.8    FGB asked if the school has a communication strategy?
- 11.9    **RESOLUTION:** Yes
- 11.10   FGB discussed the merit in having a Communication Link Governor. W. Alderton expressed an interest in exploring this role further.
- 11.11   **ACTION 5 (06/22):** Linked to Action 1, FGB to discuss merit in having a Communication Link Governor at the early (informal) FGB discussion of the new 2022/23 academic year.
- 11.12   FGB asked if accessibility was a consideration in communication delivered by the school?
- 11.13   **RESOLUTION:** Yes.
- 11.14   SLT stated that designing newsletters etc, represents a significant number of staff hours as they are a labour-intensive exercise. As such, SLT have to balance the need for clear communication against performance of core business duties.

## Item 12      Personnel Updates

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- 12.1    Circulated as part of the papers.
- 12.2    FGB informed about the following (as discussed at R&PC);
- Year 2 Teacher appointment
  - SBM Recruitment
- 12.3    FGB informed that C. Scott and B. Cassidy are working collaboratively on the recruitment arrangements for a new school SBM.

## Item 13      Committee Updates and Action Points

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- 13.1    Circulated as part of the papers.
- 13.2    **Standards' Committee:** Final end of year review 13/07/2022 @ 1.30pm.
- 13.2.1 **DECISION TAKEN:** SC members to meet their link staff member in advance on the final end of year review 13/07/2022 @ 1.30pm.
- 13.3    **Curriculum and Pastoral care Committee:** GB National Test Visits and Parents' Forum on 13.06 @ 2.00pm and 6.00pm
- 13.4    **Resources and Premises Committee:** Budget Ratified.
- 13.4.1 SLT highlighted the updated Curriculum Budget as per action from R&PC.
- 13.5    **DECISION TAKEN:** All committee minutes accepted.

## Item 14      FGB Invitations

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- 14.1    SLT extended invitations to FGB for the following;
- Ukraine Concert: 23/06/22 (6:30pm - 8:00pm)
  - Sports Days: 11/07/22, 12/07/22, 13/07/22, 14/07/22
  - Staff Celebration: 15/07/22 (6.30pm - 7.30pm)
  - Mental Health Training Day at Thornton Hall: 31/10/22 (for school staff)
  - Will also send out INSET day plan

## Item 15      Good News Stories

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- 15.1    Link to following events [here](#);
- Wembley Success
  - Summer of Music
  - Jubilee Celebrations

**Item 16      AOB**

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16.1    None

**Item 17      Date of next meeting**

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17.1    Meeting finished at 7:15pm

17.2    **Next meeting:** TBC



Item	Summary of actions from meeting	Whom	Date to be completed
4.8.2	<b><u>ACTION 1 (06/22):</u></b> FGB decided that Governor Link Roles should be the main focus of the early (informal) FGB discussion of the new 2022/23 academic year.	FGB	September '22
4.12.1	<b><u>ACTION 2 (07/22):</u></b> K. Choudhary will circulate final version of 2022/23 Meeting Schedule.	K. Choudhary	July '22
5.16	<b><u>ACTION 3 (06/22):</u></b> FGB to discuss what 'criteria of success' the school would like to see for potential academisation partners at the early (informal) FGB discussion of the new 2022/23 academic year,	FGB	September '22
9.4	<b><u>ACTION 4 (06/22):</u></b> M. Wiggins to visit school in July 2022 to meet with Early Years Teachers to discuss their induction experiences.	M. Wiggins	July '22
11.11	<b><u>ACTION 5 (06/22):</u></b> Linked to Action 1, FGB to discuss merit in having a Communication Link Governor at the early (informal) FGB discussion of the new 2022/23 academic year.	FGB	September '22