



St George's Primary School

St George's Primary School
Standards Committee Meeting
Wednesday 10th May 2017
Lower Site Meeting Room 1:00pm

Present

Community Governors	K. Wadcock B. Clark	Chair of Standards Committee
Parent Governors	P. Walters P. Dunning	
Staff Governors	B. Cassidy L. Horton T. Skarratts- Jackson	Headteacher
Also Present	L. Mitchell K. Choudhary	Clerk
Apologies	None	

Item 1 Welcome, Apologies and Declarations of AoB

Chair welcomed the group and apologies were accepted as above.

Item 2 Minutes of 23.02.17

Accepted as a true and accurate record of the previous meeting.

Actions from 23.02.17

- **School Office to send out correct documentation re Terms of Reference**
This action has been completed
- **Governors may be asked to come in and check tests are conducted in correct manner**
B. Cassidy informed the group that action due for completion on 11.05.17 by Brian Clark.
- **School Office to email RAISEonline online and EYFS documents**
B. Cassidy informed the group that there is recent update to RAISEonline data (from March 2017) that includes a new dashboard data. As such, post March 2017 data will be sent to group in due course.
- **Clerk to send reminder for training date 25.04.17**
K. Wadcock, P. Walters and B. Clark attended and stated session was very useful

- **K. Wadcock and B. Cassidy will work together to organise dates and will email Governors regarding training options**
To be discussed as part of the agenda
- **Head of Weatherhead High School to be approached as the role (Community Governor) requires someone to support standards work at school.**
Group informed Weatherhead High School have nominated their Assistant Head. B. Clark and B. Cassidy recently met with their Assistant Head and recommend that nominee is a very suitable candidate. As such, this will be picked up at Full Governors Meeting (with the view to ratifying) on 29th June 2017.

Item 3 Governors Training Update

K. Wadcock, P. Dunning and B. Clark attended Understanding School Performance Data on 25th April at Liscard Primary School.

P. Walters and T.S. Jackson have attended ECM training sessions for governors. Information has been placed on school's intranet to be shared with governors (see below).

SC Group reminded that the Pupil Premium Grant – Holding Your School to Account training session to be held 11th May at Pensby Primary School.

Action SC1: T. Skarratt- Jackson and A. Buckwhite at attend Pupil Premium Grant – Holding Your School to Account training

Action SC2: Governors to inform K. Choudhary when they attend any training sessions. K. Choudhary to update and maintain training log.

SC Group informed that B. Cassidy, P Walters and K. Choudhary are investigating shared drive options with the view to making documents and materials from attended sessions are more easily accessible to all governors.

Item 4 Governors Visit Feedback

Governors gave feedback on their experiences of recent visits. From the outset, it was acknowledged that groups and governors will be at different stages given any potential gaps in knowledge and understanding of the group they are link governor for however the experience was viewed as an extremely positive experience for everyone involved - staff, governors and pupils;

- EYFS K. Wadcock and L. Mitchell. Visited took place on 10th May.
- KS1 P. Walters and L. Horton. Visited took place on 5th May.
- Year 3 & 4 P. Dunning and T. Skarratts- Jackson. Visit took place on 5th May.
- Year 5 & 6 B. Clark and B. Cassidy. Visit took place on 2nd May.

Only concern raised following visits regarded the use of certain approved software licenses have been purchased by staff

Resolved: B. Cassidy informed the group that this issue has been recognised and is being resolved.

B. Cassidy thanked the group for investing their time in the visits however the group recognised the need to get other governors involved in this process.

Action SC3: Discuss governor engagement in governor visits at next Full Governors meeting on 29th June 2017.

Action SC4: Governors to complete brief records of visits using new agreed proformas from item 5 (see below)

Item 5 Governors Visits Protocol

SC Group acknowledged that the document is a positive step in the right direction as it supports and encourages Governors to engage whilst reassuring staff as to the purpose of their visit.

SC Group identified page 4 of the protocol as an excellent summary and provides 'in a nutshell' what to do before, during and after the visit.

Action SC5: SC Group to scan the document for any typos and feedback to B. Cassidy.

Action SC6: B.Cassidy to extract visits documents and send blanks with minutes (via clerk)

The document has been shared with staff for comment and the deadline for feedback been set for end of half term. Subject to their consensus and any appropriate amendments, the document will be ratified subject to Governors approval at next Full Governors meeting on 29th June 2017.

Action SC7: Governors Visits Protocols to be added to Full Governors agenda

Item 6 Workload Party Feedback

Staff met with B. Cassidy, P. Dunning and K. Wadcock on 19th April to discuss issues. B. Cassidy had a follow on meeting 4th May as the full agenda wasn't quite realised on 19th April.

It was suggested that the meetings were very positive however a number of 'surprising' issues arose.

It was noted that initially staff were hesitant to comment however staff eventually 'warmed up' and whilst there was a lot of candour and frustration articulated in the meeting, the meeting itself was not divisive and staff were very happy for the opportunity to engage with Governors.

It was suggested that there was a pragmatic approach within the room moving forward and staff were happy that something was being done. The action plan generated following the meeting 70 actions however there are a lot of 'quick wins' contained within the action plan.

SC Group informed that senior staff have been briefed and have been working on the created action plans.

Item 7 Data Review Exercise with Link Governor and SLT

Small group discussion with key data issues highlighted for each unit.

Started 1:50pm – Finished 2:10pm

Governors thanked T.S.Jackson for the detail in reports.

Item 8 Example Governor Feedback

SC Group informed that this has been circulated.

Item 9 Brief Verbal feedback on data from link Governors

- EYFS – overview is an even split between boys and girls with 15 Pupil Premium and 1 SEN Pupil;
 - Currently (April 2017) 70% of pupil are meeting the age related expectation (GLD standard) but forecasted 73% end of June.
 - Noted that over last 2 years St George's has seen an increase from 54% - 73% in terms age related expectations which moves pupils closer to the national average.
- KS1 – data indicates that pupils are 10% away from national average however it is suggested picture is a lot more positive than the numbers are indicating;
 - There are training needs of the staff within the year group regarding moderation.
 - One positive is that high achievers from F2 are working at greater depth standard.
 - Figures suggest Pupil Premium is something that school need to focus on to close the gaps.
 - Year 2 figures looking positive with year on year improvement which means pupils are ahead of national average.
 - Lots of booster groups going on – particularly focusing on maths.
- Year 3 & 4 – moving from KS1 into year 3 and 4 has led to a dip in performance however one possible explanation has been the lack of continuity of curriculum provision;
 - In March 2017, there was the introduction RW INc Spelling Scheme with regards to writing and spelling. This is helping to promote age related spelling.
 - Also new initiatives in writing, mathematics and reading across the school.
 - Year 3 staff were concerned as there has been a dip as figures from KS2. Suggests cohort minus 10% against national averages however after speak to staff, it has been suggested that a lot of the concern around year 3 & 4 relates to curriculum around English benchmarks. As such, T. Skarratts- Jackson has purchased more standards files and staff have requested more time to really look at an examples of benchmarking.
 - Year 4 data is a lot better with more of this cohort in the age related expected range - and higher.
 - Pupil Premium in year 3 looking quite good however need to look at moderating data assessments in this cohort.
- Year 5 & 6 - Having examined the data, it is very disappointing to see where the school sits against National averages;
 - In year 6 40% are below age rate expectations in combined English and mathematics – with Year 5 in particular significantly below that. Currently only 25% are working at combined expectations. 112 pupils are in that cohort. For example, in Writing Skills, only 6 pupils are above national averages and 21 pupils meeting expected national averages. In Reading Skills, 50% are meeting expected standards but nobody reaching higher standards.

- B.Cassidy noted his concern. Data is significantly better than Autumn Term data but this is well below the school's aspirations.
- B Clark stated his alarm at the data in years 5 and 6. SC group were pleased that there had been improvements in the last two terms but expressed significant concern at the amount of children behind age related expectations. Further concern expressed regarding vulnerable pupils (disadvantaged and SEND in particular).
- B.Cassidy reinforced the immediacy of all school improvement actions.
- It was noted that there are x5 New to School Teachers in Year 5 and there have been a number of issues given it has been a brand new team working together.
- Year 6 figures look slightly improved with 57% combined reading and writing skills at age related expectations – much improved from previously report 21% earlier in academic year.
- It was suggested that this information has not been presented as fully in previous regime however there is much improvement but still to come. As such, Training for Governors needs to be at the forefront to ensure Governors can more easily identify

Action SC8: T. Skarratts- Jackson to send K. Choudhary data pack to share with group.

Item 10 Appoint School Improvement Associate

SC Group informed that options have been discussed with a number of Governors. B. Cassidy, P. Walters and B. Clark to discuss moving forward at their next meeting. It was suggested that the preferred partner will come from Edsential. B. Cassidy has requested a Point of Contact at Edsential whom he has not engaged with previously (in the context of new school - new start) and has also requested a list of the approved school associates.

Action SC9: B. Cassidy to feedback options to Full Governors meeting on 29th June 2017.

Item 11 CPD and SSE Actions this Term

Document shared with group highlighting staff support and training

Item 12 Date & Time and Agenda Items for Next Meeting

Date and time confirmed as 12th July 2017 @ 1:00pm. ROOM TBC

Agenda items to include (although not exhaustively);

- Internal data reviews
- OFSTED Common Inspection Framework
- Performance Management Update

Summary of actions from meeting	Whom	Date to be completed
SC1: Attend Pupil Premium Grant – Holding Your School to Account	T. Skarratt- Jackson & A. Buckwhite	11 th May 2017
SC2: Governors to inform K. Choudhary when they attend any training sessions. K. Choudhary to update and maintain training log.	All	12 th July 2017
SC3: Discuss governor engagement in Standards Committee at next Full Governors meeting on 29 th June 2017.	All	29 th June 2017
SC4: Governors to complete brief records of visits using new agreed proformas	All	29 th June 2017
SC5: SC Group to scan the document for any typos and feedback to B. Cassidy.	All	15 th June 2017
SC6: B.Cassidy to extract visits documents and send blanks with minutes (via clerk)	B. Cassidy & K. Choudhary	29 th June 2017
SC7: Governors Visits Protocols to be added to Full Governors agenda.	K. Choudhary	15 th June 2017
SC8: T. Skarratts- Jackson to send K. Choudhary data pack to share with group.	T. Skarratts- Jackson	12 th July 2017
SC9: B. Cassidy to feedback options to Full Governors meeting on 29 th June 2017.	B. Cassidy	29 th June 2017